



Southbourne  
School of English

Established 1966

Adult

Dates & Fees 2024

16+ years

Accredited by the



for the teaching  
of English in the UK



International Association  
of Language Centres



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## Adult Courses | 16+ years

Registration and accommodation placement fee – £120

Low season courses Tue 02/01 – Fri 14/06 | Mon 26/08 – Fri 13/12

### General English (GC) - 15 hours per week - tuition only

1 – 4 weeks	5 – 12 weeks	13 – 21 weeks	22 – 36 weeks	37+ weeks
£310	£297	£280	£267	£258

\*Courses of 22 weeks or more include a FREE AIRPORT TRANSFER from London Heathrow or London Gatwick Airports. All students must test prior to arrival. Beginners accepted on the first Monday of each month.

### Intensive English (IC) - 21 hours per week - tuition only

1 – 4 weeks	5 – 12 weeks	13 – 21 weeks	22 – 36 weeks	37+ weeks
£353	£342	£325	£314	£303

\*Courses of 22 weeks or more include a FREE AIRPORT TRANSFER from London Heathrow or London Gatwick Airports. All students must pre-test prior to arrival. Beginners accepted on the first Monday of each month.

### General / Intensive PLUS One-to-One Check availability during high season

Course Type	Code	Hours	Price
General + 6 one-to-one lessons	GCP	15 + 6	£790
Intensive + 6 one-to-one lessons	ICP	21 + 6	£833
One-to-one lesson (60 mins)	OTO	1	£80

- Government sponsored students are required to pay a deposit of £300, which is refunded when we receive the financial guarantee letter
- 2 weeks tuition is also required and will be refunded when we receive the fees from the embassy

## Examination Courses | 16+ years | Year round

Registration and accommodation placement fee – £120

### Cambridge Examination Courses – 21 hours per week

Duration	Code/ Exam	Course Dates	Exam Dates	Tuition price
4 weeks	FCE / First B2 level	19/02 – 15/03 29/07 – 23/08 18/11 – 13/12	Fri 15/03 Thu 22/08 Sat 14/12	£1590
4 weeks	CAE /Cambridge Advanced C1 level	19/02 – 15/03 29/07 – 23/08 18/11 – 13/12	Sat 16/03 Fri 23/08 Sat 14/12	£1590

Please note: CAE courses will only run with a minimum of 3 students

- Average class size is 4 students (max. 10)
- Examination fees are FCE £210, CAE £213. Exam fees are subject to change
- Saturday excursions are not included in any examination course

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# Summer season courses

Registration and accommodation placement fee – £120

Summer Tuition + Activity Programme Courses				Mon 17/06 – Sun 25/08
General English – 15 hours per week with activities and full day excursion				
Duration	Code	Course price	Homestay price	Price per week
1 – 11 weeks	VGC	£440	£205	£645
Intensive English – 21 hours per week with activities and full day excursion				
Duration	Code	Course price	Homestay price	Price per week
1 – 11 weeks	VIC	£490	£205	£695
Summer Tuition Only (No activities included)				Mon 17/06 – Sun 25/08
General English - 15 hours per week - tuition only				
Duration	Code	Course price	Homestay price	Price per week
1 – 11 weeks	GCS	£350	£205	£555
Intensive English - 21 hours per week - tuition only				
Duration	Code	Course price	Homestay price	Price per week
1 – 11 weeks	ICS	£395	£205	£600

## Course Fees Include

- Tuition as specified
- Entry test sent prior to arrival
- Study wallet
- Course books and teaching materials (£50 supplement for 1 week courses)
- Regular tutorials with class teacher for courses of 4+ weeks
- Regular homework
- Progress tests on courses of 8+ weeks
- Free Wi-Fi and internet access at school
- End of course reports and certificate of attendance (min. 85%)
- Holiday for courses of 12+ weeks by agreement with the school registrar



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Accommodation		Arrival / Departure Sunday - Sunday
Description	Notes	Price/Week
Low Season Homestay	Dates: Sun 31/12 – Sun 16/06 & Sun 25/08 – Sun 15/12 Breakfast & Dinner from Mon to Fri, Full board at weekends	£170
High Season Homestay	Dates: Sun 16/06 – Sun 25/08 Breakfast & Dinner from Mon to Fri, Full board at weekends	£205
Private bathroom supplement	Check availability with school office	+£80
High Season Residential (18+ years)	Dates: Sunday 14 July - Sunday 25 August (Check availability) University campus. Single room, en-suite, shared kitchen, no food	£250
Christmas & New Year	Dates: Sun 15/12/2024 – Sun 29/12/2024 Low Season price (£170) plus £80 per week supplement	£250
Room Retainer	Students going on holiday - leaving luggage with host family Not available during high season	£100
Special Diets	Gluten-free/lactose-free, vegan diet. (check availability prior to booking - we can't guarantee all requests)	£35
Included	<ul style="list-style-type: none"> <li>Light laundry once a week</li> <li>Breakfast &amp; Dinner from Monday to Friday and Full Board at weekends</li> <li>Single room: 18+ years all year round, 16/17 years in low season (except April)</li> </ul>	
IMPORTANT	<ul style="list-style-type: none"> <li>All within walking distance of the school (max. 35 minutes)</li> <li>16/17 year old students follow 11pm (23:00) curfew Monday to Sunday</li> <li>During April and high season under 18 year old students may share a room with another student of a similar age, same gender and possibly same nationality</li> </ul>	


Private Taxi Transfers (one-way)	
Destination	1 - 4 people in Taxi
Bournemouth to School	£60
Southampton Airport Transfer	£140
Heathrow Airport Transfer	£265
Gatwick/Luton Airport Transfer	£285
Central London Transfer	£310
Stansted Airport Transfer	£320


- Pick up point will be notified when we have the flight details
- A waiting fee of £35/hour applies if the driver has to wait longer than 1 hour after landing
- UK Border Agency may refuse to allow students under 18 into the UK unless they have written parental consent to travel or have proof of their onward travel arrangements


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## Collective Taxi Transfer

Description	Notes	Price
Collective Transfer Arrival	Selected Sundays, Heathrow Airport, All Terminals, arrive between 10:00 – 17:00	£150
Collective Transfer Departure	Selected Sundays, Heathrow Airport, All Terminals, depart between 10:00 – 17:00	£150
<p>Students that require assistance with check in on departure will be charged an additional £80.00 which includes 1 hour wait with taxi driver. Additional hours charged at £35.00 per hour.</p> <p><b>Arrival dates</b> 16/06, 23/06, 30/06, 07/07, 14/07, 21/07, 28/07, 04/08, 11/08, 18/08</p> <p><b>Departures dates</b> 23/06, 30/06, 07/07, 14/07, 21/07, 28/07, 04/08, 11/08, 18/08, 25/08</p> <ul style="list-style-type: none"> <li>Flight details must be sent and paid two weeks before arrival</li> <li>This transfer may involve a wait supervised by our staff of approx. 2/3 hours depending on flight times</li> </ul>		

## Extras & Supplements

Description	Notes	Price
Book Supplement	1 week course bookings only	£50
Special diet (packed lunch)	Gluten-free / lactose-free / vegan diets	+£10/week
Change of host/course dates	Requesting change after registration	£25.00
Insurance (with Guard.me)	Must be arranged & paid before arrival (pre-existing conditions not covered, price subject to change)	£5 admin fee + £6.65/week
Pocket Money	Charged if sent to school bank account	1%

## Lesson timetable

Low Season	Monday	Tuesday	Wednesday	Thursday	Friday
15 hours (General)	09:15 - 10:15	09:15 - 10:15	09:15 - 10:15	09:15 - 10:15	09:15 - 10:15
	10:30 - 11:30	10:30 - 11:30	10:30 - 11:30	10:30 - 11:30	10:30 - 11:30
	11:45 - 12:45	11:45 - 12:45	11:45 - 12:45	11:45 - 12:45	11:45 - 12:45
+6 hours (Intensive)	13:45 - 14:30	13:45 - 14:30	13:45 - 14:30	13:45 - 14:30	Free time
	14:45 - 15:30	14:45 - 15:30	14:45 - 15:30	14:45 - 15:30	
Summer Season	Monday	Tuesday	Wednesday	Thursday	Friday
15 hours (General)	08:45 - 09:45	08:45 - 09:45	08:45 - 09:45	08:45 - 09:45	08:45 - 09:45
	10:00 - 11:00	10:00 - 11:00	10:00 - 11:00	10:00 - 11:00	10:00 - 11:00
	11:15 - 12:15	11:15 - 12:15	11:15 - 12:15	11:15 - 12:15	11:15 - 12:15
+6 hours (Intensive)	12:30 - 13:45	12:30 - 13:45	12:30 - 13:45	12:30 - 13:45	12:30 - 13:30

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# Conditions of Enrolment

**Enrolment** - Complete the form on this page or send it to the agent. If there is an agent's stamp send the form to that address. If there is no agent's stamp, send the form to the school. Your place at school is confirmed when we have received the registration and accommodation placement fee of £120. This is non-refundable. For students that require pre-arranged accommodation for visa applications, a non-refundable deposit of £300.00 must be paid prior to enrolment (deducted from course fees on arrival).

**Payment** - You must pay all fees at least 4 weeks before you start your course. If there are 30 days or fewer before your course starts, you must pay the full amount when you enrol. We cannot accept credit card payments.

**Accommodation** - Southbourne School of English arranges the accommodation for all of their students. We do not allow a reduction for parts of a week, but you will have to pay for any extra days.

**Parents not attending courses** - We will not be able to issue any visa support documents to students' parents/guardians not attending our courses.

**Holidays** - The school is closed on the following public holidays. Fri 29/03, Mon 01/04, Mon 06/05, Mon 27/05, Mon 26/08. The school is closed for the Christmas and New Year period from 17:00 on Fri 13/12/24 to 08:30 on Mon 06/01/25. You can only take other holidays during the course if you tell us about them when you enrol or give 4 weeks notice. We will not give refunds or extend your stay if you take other holidays.

**Cancellations** - If you want to cancel a course, you must send us this information by email which must be acknowledged by the school. We cannot refund the registration and accommodation placement fee of £120. You will have to pay for one week's course and accommodation if you cancel fewer than 15 days before the course starts. For all courses, if you need to cancel because you cannot get a visa, we will refund your fees, less bank charges and the registration and accommodation placement fee of £120. If your visa has been refused, you need to send us a copy of the letter from the British Embassy.

**Change of course** - If you decide to change your course once it has started, from IC to GC no refunds will be made. Any change needs to be made 2 weeks prior to arrival by email.

**Finishing early** - If you finish before the end of your course, you will not get a refund. We do not give refunds or extend courses to cover missed lessons. Courses cannot be transferred to any family members or friends.

**Insurance** - We advise you to arrange insurance to cover any expenses you may incur in the event of cancellation due to illness, travel, medical, serious illness of a relative, or any prepaid travel costs. The school is not liable for any of the above.

**Expulsion** - You will be expelled (told to leave the school) for these reasons:

- If your attendance is 70% or less
- If you steal from your Host Family or school or cause damage to your Hosts property or school
- If you bully students or staff
- No refunds will be offered if you are expelled
- If your behaviour is not acceptable
- No leaving certificate is issued.

**Damage** - If you damage school or homestay property, even if it is an accident, you will have to pay the full cost of the repair or replacement within a week.

**Liability** - The school is not responsible if your course does not run or you lose lessons because of public disturbance, industrial action, natural disasters or epidemics. The school is not responsible if you lose anything. You should take out insurance to cover health problems, loss, damage and having to go back to your country unexpectedly. We will always pay compensation if we are proved to have been negligent.

**Complaints** - If you have any problems with your course or accommodation, you should tell the Principal or Accommodation Officer immediately. We will always do our best to solve any problems as quickly as possible. We reserve the right to refuse to enrol any student, to change the price or course programmes in this brochure without notice and to refuse lessons and accommodation if you have not paid all the money you owe.

*Please note: Students with special needs will be considered on a case-by-case basis. Please contact us before booking if you have special needs. If you don't we can't guarantee tuition can be offered.*

## Payment by Flywire

**Recommended Method** - Guaranteed lowest exchange rate (International Bank Transfer, PayPal and Debit/Credit Card Payments)

1. Choose your country and the amounts you are paying in GBP
2. Choose your payment method. Make your payment to Flywire
3. Enter your details and those of the student/s you are paying for
4. Track and confirm your payment by email, SMS or by logging into [southbourneschool.flywire.com](https://southbourneschool.flywire.com)

We have partnered with Flywire to streamline the international payment process. Flywire allows you to pay securely from any country and any bank, typically in your currency. By making your payment with Flywire you can track your payments from start to finish, save on bank fees and exchange rates, contact their multilingual customer support team with any questions. Go to [www.flywire.com/select-institution](https://www.flywire.com/select-institution) to begin the payment process. If you have any questions about making an international payment, visit [www.flywire.com/help](https://www.flywire.com/help).

## Payment by other methods

### BANK TRANSFERS

UK Bank charges must be added if payment is made by this method:

Account name: SOUTHBOURNE SCHOOL OF ENGLISH  
Bank name: HSBC  
Branch: CHRISTCHURCH  
Address: 15 High Street, Christchurch, BH23 1AF  
Account Number: 60769665  
Sort Code: 40 46 19  
IBAN number: GB39HBUK40461960769665  
BIC number/Swift code: HBUKGB4121D

### CREDIT CARD

We cannot take credit card payments.

### DEBIT CARD

We can take debit card payments. We recommend you bring a pre-loaded debit card as these can be used to pay in the school and to withdraw money at ATM cash machines

## Agreement

Students under 18 are considered minors in UK law. I understand that enrolling my son/daughter on an adult course means they are not supervised at break, outside school hours and at weekends. They will abide by school rules and curfew times. (My child wish(es) to attend the Southbourne School of English for the period shown, and I accept the conditions set out above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Southbourne School of English  
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# Adult Enrolment Form 2024

Personal Information	
Family Name	First Name
Passport Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
How do you identify yourself	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other (please specify)
Date of Birth	Nationality
Email	
Telephone No.	Mobile No.
Home Address	
Town	Postcode
Country	
For 16/17 year olds: Parent First Name	Mobile No.
<input type="checkbox"/> I confirm that I have NO special educational, physical needs or mental health issues	
I have the following special educational needs (e.g. Dyslexia, ADHD), physical needs, mental health issues or any other relevant personal needs or issues	
Passport No.	Expiry Date
We will not be able to issue any visa support documents to students' parents/guardians not attending our courses	
Accommodation	<input type="checkbox"/> Part Board Homestay <input type="checkbox"/> Residential (University Campus) <input type="checkbox"/> None
Arrival Date	Departure
Dietary Requirements	Allergies
Gluten-free (Coeliac) diets incur an extra fee of £35, if they can be arranged	
Course Code	English Level
Start Date	End Date
Arrival Airport Transfer	<input type="checkbox"/> Yes <input type="checkbox"/> No Date
If yes, which type?	<input type="checkbox"/> Private <input type="checkbox"/> Collective (check dates) Flight No.
Flight Arrival Time	Airport Terminal
Departure Airport Transfer	<input type="checkbox"/> Yes <input type="checkbox"/> No Date
If yes, which type?	<input type="checkbox"/> Private <input type="checkbox"/> Collective (check dates) Flight No.
Flight Departure Time	Airport Terminal
Insurance Required	<input type="checkbox"/> Yes <input type="checkbox"/> No
Notes	UK Border Agency may refuse to allow students under 18 into the UK unless they are accompanied by an adult or have proof of their onward travel arrangements
Data Protection Notice (GDPR): We ask for your personal data to book your course and homestay accommodation before you come. When you book with us we might need to share some of your information e.g. for a taxi transfer, examinations, etc. The UK Law says we have to give your data to the Home Office if they ask for it	

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# How to book your course



## Find a suitable course

Every student's level of English is different, so we take great care to match your course to your language ability and needs.

Please refer to the information sheets for dates and prices or visit:

[southbourneschool.co.uk/language-courses/](http://southbourneschool.co.uk/language-courses/)



## Complete our enrolment form

You can do this by using the enrolment form provided with this brochure

To download and print your own form, please visit:

[southbourneschool.co.uk/language-courses/how-to-book-your-course/](http://southbourneschool.co.uk/language-courses/how-to-book-your-course/)



## Make a payment of £120 registration and accommodation placement fee

Your place at the school will be confirmed once we have received the above mentioned payment. All fees must be paid at least 4 weeks before the start of the course.



## Read our Terms & Conditions

Please read our Terms & Conditions carefully and confirm you have understood them before you book and pay for your course.

To read our full Terms & Conditions, please visit:



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[/SouthbourneSchool](https://www.facebook.com/SouthbourneSchool)



[/SouthbourneSchoolOfEnglish](https://www.instagram.com/SouthbourneSchoolOfEnglish)

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Southbourne  
Bournemouth  
Dorset  
BH6 5AL

+44 (0) 1202 422300

[1966@southbourneschool.co.uk](mailto:1966@southbourneschool.co.uk)



## Getting Here

Bournemouth is well-connected. Our local airports, Bournemouth International and Southampton International, are within easy reach. There are excellent train and coach links between all the airports. If you wish, we can arrange a private taxi transfer from a number of airports.

For trains:

[thetrainline.com/](http://thetrainline.com/)

For coaches:

[nationalexpress.com/](http://nationalexpress.com/)

For details about getting to the school, contact us at [1966@southbourneschool.co.uk](mailto:1966@southbourneschool.co.uk) or please visit:

[southbourneschool.co.uk/contact-us/](http://southbourneschool.co.uk/contact-us/)

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