Course Guide



Welcome to the Royal Turkish Education Center in Izmir

We are looking forward to welcoming you soon at Royal Turkish Education Center in Izmir. We kindly ask you to read this guide, which contains all important information regarding your stay in Izmir, thoroughly.

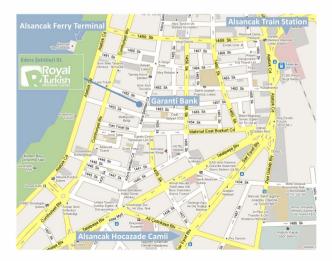
SCHOOL'S LOCATION AND COORDINATES

Address:

Royal Turkish Education Center Kibris Sehitleri Cad. No: 91/2 Alsancak / Izmir Turkey

Internet: Email: Telephone: Fax: Emergency phone: www.royalturkish.com info@royalturkish.com 0090 232 465 24 20 0090 232 465 24 21 0090 530 746 80 82

The school is on the main street of Izmir which is called "Kıbrıs Şehitleri Caddesi", opposite Garanti Bank and only 5 minutes by foot from the Alsancak Ferry Terminal or 10 minutes by foot from the Alsancak Train Station. The school's entrance is opposite the Garanti Bank and between two restaurants. A ROYAL signboard above the Ayla Tantuni restaurant indicates the entrance. We are on the 2nd floor.



YOUR ARRIVAL

 TRANSFER FROM IZMIR AIRPORT If you have booked a transfer with us, a driver who is holding a sign stating either your name or "ROYAL TURKISH" will meet you at the airport. The driver will be waiting in the arrival hall. In the event of any complications (long delays etc.), it is imperative that you contact our emergency number (0090 530 746 80 82). If you do not inform us about your delay, the driver will not wait for you. In this case the transfer fees will not be refunded. We kindly ask you to let us know your arrival details at least 2 weeks prior to your arrival in order to allow us to organise your transfer.

YOUR LEVEL & COURSE INTRODUCTION

 PRE-ARRIVAL GRADING TEST In order to evaluate your level of Turkish, we ask you to carry out the grading test (Türkçe Seviye Belirleme Testi) without any help. Students who are going to attend a beginner course do not have to fill out the pre-arrival grading test.

Without your test, we will not be able to place you in the appropriate class and you may not be able to take part in classes during the first week of your course. Please send us your grading test at least 2 WEEKS before your arrival to info@royalturkish.com or to the following fax number: 0090232 465 24 21.

According to your pre-arrival grading test we will place you in one of our classes. Should the level be too easy or too difficult for your, we kindly ask you to inform our School Director: info@royalturkish.com.

TURKISH LANGUAGE COURSE

- LEARNING TURKISH AT ROYAL TURKISH We stress on the communicative teaching approach, which is highly recommended by the "Common European Framework of Reference for languages". You will do communicative and practical exercises that work on the following four language skills: oral and written expression as well as listening and reading comprehension.
- COURSE & LEARNING MATERIALS You receive a folder and photocopies of all the course documents. Please bring your own dictionary along.
- SPEAKING TURKISH If you live in a homestay, it is a good opportunity to
 practice Turkish. Also with students of an other mother tongue or even the
 same, try to speak as much as possible in Turkish to progress quickly. We also
 recommend you to listen to Turkish on TV, radio and films and to read books,
 magazines and newspaper written in Turkish. Make the most of your
 opportunity.

• **TIMETABLE** The school is open from 8.45 am until 6.00 pm. Lessons will run from 9.00 am to 12.30 pm (standard). Private lessons usually take place in the afternoon between 2 pm and 4 pm. If you have only booked private hours, we kindly ask you to contact us on Thursday before your arrival in order to ask us for the schedule of your lessons.

During busy periods, lessons may be transferred to the afternoon. You would then have lessons in the morning for one week, followed by one week of lessons in the afternoon, and so on.

 LATENESS Please make sure to arrive on time for all your lessons. The first lesson of the day starts at 09.00 am. If you arrive too late at school, you must wait until the next break before attending your class. It is unfair to other students and the teacher to interrupt lessons.

SOME USEFUL TIPS

- HEALTH INSURANCE IN TURKEY It is obligatory to have a health insurance while staying in Turkey. Please check with your insurance company if your insurance policy is valid in Turkey.
- ARRIVAL DOCUMENTS Please read through the necessary arrival documents and stated regulations before departing. It is possible to find the most up-to-date articles on the Internet at www.mfa.gov.tr or at the Turkish embassy in your country.
- PUBLIC TRANSPORTS The region has a very good public transport network. So
 you will be able to use buses, ferries, metro and regional trains during your
 stay in Izmir. You find the schedules of the regional bus on www.eshot.gov.tr.
- **POST AND BANKS** The nearest bank to the school with a cash machine is: Garanti Bank (opposite the school). Opening hours: Monday to Friday, 9 am to 5 pm non stop.

Not far from the school, there is a post office:

ALSANCAK near the Alsancak train station. Opening hours: (Monday to Saturday 8.30am – 5.30pm non stop)

- TOURIST INFORMATION OFFICE The tourist information office is 15 minutes away by foot from the school. Izmir Provincial Directorate of Tourism, Akdeniz Mahalesi, 1344 Sokak No: 2, Pasaport/IZMIR Tel: +90 (0)232 483 62 16, www.izmir.com.tr
- TRAVELLING IN TURKEY www.goturkey.com proposes you a wide range of ideas of what to do while staying in Turkey.
- TELEPHONE We recommend you to buy a phone card (available from any post office or Türk Telekom office) in order to make calls abroad.
- CURRENCY The national currency is the Turkish Lira (TL). Banknotes are available in denominations of 5, 10, 20, 50, 100 and 200 TL and coins in 1 TL and 1, 5, 10, 25 and 50 cents (kurush). 100 kurush equals 1 Turkish Lira.