



italianme

scuola di lingua e cultura italiana

FLORENCE - ITALY




 Book at worldwide lowest price at:
<https://www.languagecourse.net/school-italianme-florence.php3>


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HOW TO APPLY


1. Visit the web site www.italianme.it, Read the Booking Guide carefully: select the course and the starting day you wish to attend **italianme**.
2. Fill in the application form and send it to info@italianme.it stating: personal data, course type, duration of the course, starting date and, if needed, accommodation required. You can find the form online going to this link: <https://www.italianme.it/contact-italian-me/application-form/>
3. In order to confirm your course, along with the application form, we have to receive the payment of the enrollment fee of € 60 + deposit of 30% of the global tuition fee (in case you apply for a student Visa, the percentage may vary). The balance should be paid by the course starting date. In case of bank transfer all the costs are on your part and a proof of payment should be sent to school via email.
4. Upon receipt of the application form and payment, the secretary will send you the Enrollment confirmation. If you need to apply for a study Visa **italianme** will send you also a certificate of enrollment. On request we can send you the original copy of it by express courier at an extra charge.



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PRICE LIST 2025 - Enrolment fee 60 euros - 12 months validity			
COURSE	WEEK NUMBER	LESSONS 45 minutes each	FEE Euros
Super intensive 4 lessons per day + 5 private lessons* per week (1/day) *60 minutes each	1 week	20+5	450
	2 weeks	40+10	840
	3 weeks	60+15	1240
	4 weeks	80+20	1650
	additional week up to 11w	20+5	390
	12 weeks	240+60	4400
	additional week over 12w	20+5	on request
	Intensive 4 lessons per day	1 week	20
2 weeks		40	440
3 weeks		60	640
4 weeks		80	850
additional week up to 11w		20	190
12 weeks		240	2000
additional week up to 23w		20	160
24 weeks		480	3600
additional week over 24w	20	on request	
Semi intensive 2 lessons per day	1 week	10	145
	2 weeks	20	275
	3 weeks	30	400
	4 weeks	40	530
	additional week up to 11w	10	125
	12 weeks	120	1350
	additional week up to 23w	10	100
	24 weeks	240	2340
additional week over 24w	10	on request	
Evening 4 lessons per week 2 days/week	4 weeks	16	225
	additional week up to 7w		55
	8 weeks	32	365
	additional week up to 11w		45
	12 weeks	48	485
additional week over 12w		on request	
Italian through literature, music and cinema 4 lessons per day	1 week	20	300
	2 weeks	40	530
	3 weeks	60	770
	4 weeks	80	1020
Italian through art history 4 lessons per day	1 week	20	525
	2 weeks	40	980
	3 weeks	60	1450
	4 weeks	80	1870
Italian and art history 4 lessons per day +10 private art history lessons per week (2/day) *60 minutes each	1 week	20+10	700
	2 weeks	40+20	1340
	3 weeks	60+30	1990
	4 weeks	80+40	2650
Italian through food and wine experience 4 lessons per day	1 week	20	660
	2 weeks	40	1210
Italian and cooking classes 4 lessons per day + 2 cooking lessons per week (180 min each)	over 2 weeks		on request
	1 week	20 + 2	470
	2 weeks	40 + 4	880
	3 weeks	60 + 6	1300
	4 weeks	80 + 8	1730
Italian for business 4 lessons per day + 10 private lessons per week (2/day) *60 minutes each	1 week	20+10	650
	2 weeks	40+20	1240
	3 weeks	60+30	1840
	4 weeks	80+40	2450


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PRICE LIST 2025 - Enrolment fee 60 euros - 12 months validity			
COURSE	WEEK NUMBER	LESSONS 45 minutes each	FEE Euros
Italian for Opera singers <i>5 days semi intensive Italian Language and Culture course + 4 private singing lessons (60 minutes each)</i>	1 week	14	465
	2 weeks	28	915
	3 weeks	42	1360
	4 weeks	56	1810
Italian for University <i>4 lessons per day + 10 private lessons per week (2/day) *60 minutes each</i>	1 week	20+10	650
	2 weeks	40+20	1240
	3 weeks	60+30	1840
	4 weeks	80+40	2450
Italian for CILS certification Group of 3 to 5 students - 16 hours of classes			300
Italian private lessons* *60 minutes each	Any time	1	45
Italian and jewellery <i>Intensive + 6 Jewellery private lessons* per week *60 minutes each</i>	1 week	20+6	670
	2 weeks	40+12	1280
	3 weeks	60+18	1900
	4 weeks	80+24	2530
Italian and photography <i>Intensive + 4 photography private lessons* per week *60 minutes each</i>	1 week	20+4	570
	2 weeks	40+8	1080
	3 weeks	60+12	1600
	4 weeks	80+16	2130
Italian and drawing and painting <i>Intensive + 6 drawing/painting private lessons* per week *60 minutes each</i>	1 week	20 + 3	670
	2 weeks	40 + 6	1280
	3 weeks	60 + 9	1900
	4 weeks	80 + 12	2530


INFORMATION	
STARTING DATES 2025	Absolute Beginner starting dates (super intensive, intensive and semi intensive course): 7.01 - 3.02 - 3.03 - 7.04 - 5.05 - 9.06 - 7.07 - 4.08 - 1.09 - 6.10 - 3.11 - 1.12 Not absolute beginner students may start every Monday.
INCLUDED IN THE TUITION FEE	Full orientation upon arrival - Lessons Textbooks and all the teaching material used during the lessons Placement test - Certificate of attendance - Extracurricular activities
NOT INCLUDED IN THE TUITION FEE	Accommodation - Personal insurance
ITALIAN PUBLIC HOLIDAYS 2025 Lessons will not take place on these days	April 21st - April 25th - May 1st - June 2nd - June 24th - August 15th - November 1st - December 8th - italianme will be closed from December 13th 2025 to January 4th 2026
ENROLMENT FEE	€ 60 payable for all courses at the enrolment
DEPOSIT	30% of full tuition fees + € 60,00 enrolment fee


ACCOMMODATION FEE (per person in euros)						
	Homestay: Halfboard		Homestay: Breakfast		Homestay: Use of kitchen	
	single room	doble room	single room	doble room	single room	doble room
1 week - 6 nights	From 300*	From 240*	From 240*	From 180*	From 270*	From 210*
2 weeks - 13 nights	From 650*	From 520*	From 520*	From 390*	From 585*	From 455*
3 weeks - 20 nights	From 1000*	From 800*	From 800*	From 600*	From 900*	From 700*
4 weeks - 27 nights	From 1350*	From 1080*	From 1080*	From 810*	From 1215*	From 945*
Shared flat	From 800* per month					
Independent flat	From 2500* per month					
				*VAT 22% NOT included For longer periods contact the secretariat		


Accommodation is booked from the Sunday before the start of the course until the Saturday after the end of the course. Our accommodations are generally located in the centre or in residential areas at a maximum distance of 30 minutes by bus from school.


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TERMS AND CONDITIONS

Art.1 ENROLLMENT AND PAYMENT

The student must complete the enrolment form and send it to the school together with proof of payment of:

- enrolment fee of €60.00;
- 30% of the total cost of the course.

The enrollment is considered valid upon receipt of a written confirmation by the school.

The balance must be paid by the first day of the course.

Payment can be made by:

1. Credit card (Visa, American express, Diners);
2. Bank transfer to:

Account on the name of BFB Lingua e Cultura S.r.L.
MONTE DEI PASCHI DI SIENA
Filiale 1859 - Firenze Ag. 31
Indirizzo Filiale: Piazza della Signoria 22/R - Firenze
IBAN: IT78B0103002828000001449513
BIC - SWIFT PASCITM1W25

The transfer must clearly state the name of the student and the starting date of the course. Bank charges on both sides are borne by the student. If the payment is made at school, it can be done by cash or credit card.

Art.2 CANCELLATION

Cancellations must be communicated to the school by a letter or email.

The registration fee is not refunded under any circumstances.

Students must advise **italianme** of course cancellation at least 15 days in advance in order to receive a 75% refund for the course.

Students must advise **italianme** of course cancellation between 14 and 8 days in advance in order to receive a 50% refund.

If communication of course cancellation is provided less than 7 days before the beginning of the course, **italianme** won't provide any refund.

Once the course has begun, no refund will be provided, neither for discontinuous attendance, nor for leaving early.

In the event that, for reasons of force majeure beyond the student's control, it becomes impossible to participate in the booked course, the student will receive, in lieu of a refund of the payment made, a voucher of the value corresponding to the amount of the unused lessons. The voucher will be redeemable within 24 months from the date of termination of the course or from the date of its beginning as stated on the enrolment confirmation (in case of cancellation before the beginning of the course). The voucher may also be transferred to a third party by notifying the school of the name and details of the third party (who must pay the enrolment fee of € 60.00) at least 60 days before the actual use of the voucher. Special rules for private lessons: each package of 10 lessons (60 minutes each) has a 12 weeks validity; the teacher and the student will decide the day and time of the lesson before starting the package; the lesson can be made up if the cancellation is communicated to info@italianme.it or 0552741464 more than 12 hours before the lessons. Otherwise it can be rescheduled, according to the teacher's availability, within the 12 weeks. It is possible to take 1 break during the 12 weeks. On resumption, the expiry date will be postponed by a number of weeks equal to the suspension. If the break is longer than 6 weeks, the schedule previously set might not be guaranteed, nor might the same teacher.

Art.3 LESSONS

Lessons take place from Monday to Friday, in the morning or afternoon. Classes will not take place on public holidays, according to the Italian calendar. No reimbursement is provided for lessons not taken on these days. Non-attendance of one or more group lessons does not entitle the participant to make up them.

Art.4 PARTICIPANTS

Group courses are activated with a minimum of 3 participants.

In case there are only 1 or 2 participants in the chosen course and therefore the minimum size for a group course is not reached, the school has the right to convert group lessons into individual or semi-individual lessons (60 minutes each) in a number equivalent to the value of the fee set for attending the group course. The maximum group size is 8 participants.

Art. 5 ACCOMMODATION

At the student's request, the school can provide assistance in finding accommodation for the duration of the course. The student can take a lease in a private flat or with a family. In case the student opts for accommodation with a family, payment of the rent will be made through the mediation of the school, which will provide it on behalf of the student, adding the taxes amount. Private flats, whether rented exclusively by the student or shared between several parties, if the student wishes to pay through the school's mediation, will only be required to pay an amount equal to the rent plus costs arising from all applicable fees and taxes, without there being any profit for the school.

As a rule, the owner of the rented house requires a cash deposit of at least € 100 as a guarantee against damage when the rental contract is concluded. The deposit must be paid directly to the landlord and will be refunded by him and not by the school at the end of the stay, unless damage caused by the student is proven. The relationship between the host establishment and the student will be regulated by the parties in accordance with the current regulations. In relation to this relationship, cannot be held responsible for any failure by the student or the landlord to fulfil their obligations or for any damage. The relationship between the school and the student regarding the mediation of the rental relationship will be the subject of an independent agreement that will be attached to the enrolment form.

Art.6 INSURANCE

The school is insured for damage suffered by students in the course of their educational activity for which the school is demonstrably responsible. The school is not responsible for damage suffered or caused by the inappropriate behaviour of students. Students are not insured against illness, accidents, theft or loss of personal property. We recommend taking out personal insurance to cover illness and accidents. Students are encouraged to check their insurance benefits abroad.

Art.7 STUDENT VISA

If a visa is required, it is advisable to contact the local Italian embassy. Special enrolment conditions apply in case the student needs documents for the visa application. Once the school has received proof of payment of the percentage of the enrolment fee required by the Italian embassy, will send the certificate of enrolment for the visa. If the original certificate of registration is required, it will be sent by regular mail or by express courier (at an additional cost).

Students who do not obtain a visa must notify the school in writing, showing proof of refusal from the Italian embassy. In this case they are entitled to a full refund of the amount paid minus the € 60 entry fee.

Art.8 CLAIMS AND COMPLAINTS

Students are requested to share any problems with the school immediately in order to receive all necessary assistance and help. Late complaints will not be accepted.

Art.9 CONDUCT

Students must observe behaviour based on standards of courtesy and respect for other course participants.

Art.10 RESPONSIBILITY

The school is not responsible for items left unattended.

Art.11 JURISDICTION

Any dispute arising out of or in connection with this Contract shall be referred to the exclusive jurisdiction of the courts of the Court of Florence.

Date Signature

Pursuant to and for the purposes of Articles 1341 and 1342 of the Italian Civil Code, Mr./Ms. _____ specifically approves, by a separate signature, the following clauses, after having carefully read, examined and understood their content.

- Art. 2 Cancellation;
- Art. 3 Lessons;
- Art. 4 Participants;
- Art. 6 Insurance;
- Art. 7 Student visa;
- Art. 10 Responsibility;
- Art. 11 Jurisdiction.

Date Signature

PRIVACY POLICY ex art. 13 of Regulation (EU) 2016/679.
Dear Sir/Madam, We wish to inform you, as Data Controller, that the EU/2016/679 General Data Protection Regulation (G.D.P.R.), of immediate application also in Italy, pending the issuance of the Decree provided for by Community Law No 163/2017 provides for the protection of persons and other subjects with regard to the processing of personal data. In accordance with the legislation indicated, such processing will be based on the principles of fairness, lawfulness and transparency and the protection of your confidentiality and your rights.

In accordance with Article 13 of the G.D.R., I therefore provide you with the following information:

1. The personal data [personal details, contact details, telephone number, e-mail address] you provide will be processed for the following purposes based on your consent and the legitimate interest of the writer.
2. The processing will be carried out in the following ways: made also with the aid of electronic means, stored in closed places, the key to which is held by the President and the persons in charge of the administration, or in a computerised manner, on a PC located at the Company's premises, which is adequately equipped against IT risks (firewall, antivirus, regular data backup); authorised to access such data are the President and the persons in charge of the administration. Pursuant to Article 4 no. 2 of the G.D.R., the processing of personal data may consist of the collection, recording, organisation, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, data erasure and destruction.
3. Personal data will be kept for as long as it is necessary for the correct execution of the relationship with the student.
4. Personal data will not be disclosed to other parties or disseminated.
5. The processing will not concern personal data falling within the category of 'sensitive' data, i.e. 'personal data revealing racial or ethnic origin, religious, philosophical or other beliefs, political opinions, membership of parties, trade unions, associations or organisations of a religious, philosophical, political or trade-unionist character, as well as personal data revealing health and sex life'.

6. The data controller is the company BFB Lingua e Cultura srl with head office in Rome, via Cola di Rienzo 212, which can be contacted at the following e-mail address:

bfblinguaecultura@gmail.com

7. The person responsible for processing is Mr Cesar Boccella Duclos, Legal Representative of the Company, who can be contacted at the email address bfblinguaecultura@gmail.com

8. You may at any time exercise your rights to know the data concerning you and how it was acquired, check whether they are accurate, complete, up-to-date and well kept, to receive the data in a structured format, commonly used and machine-readable, to revoke any consent you may have given with regard to the processing of your data at any time and to object, in whole or in part, to the use of such data as provided for by Articles 15 to 20 of the G.D.P.R. These rights may be exercised by means of a specific request to be addressed by registered letter - or PEC - to the Data Controller.

9. You have the right to withdraw your consent at any time without affecting the lawfulness of the processing based on the consent given before the withdrawal. This right may be exercised by sending the revocation of consent to the e-mail address indicated in point 8 above.

10. You have the right to lodge a complaint with the Data Protection Supervisor or with any other supervisory authority that may be established by the Decree provided for in Community Law No. 163/2017.

11. There is no automated decision-making or profiling as referred to in Article 22(1) and (4) G.D.R.

APPLICATION FORM

Please complete this form and send it to info@italianme.it

PERSONAL DATA		
Name and Surname _____		
Date and place of birth _____		
Home address _____		
Nationality _____		
Phone number _____	E-mail _____	
Contact in case of emergency _____		
COURSE OPTION		
Please state the course you wish to attend		
Number of weeks	Starting Date	
Knowledge of Italian: <input type="checkbox"/> none <input type="checkbox"/> some <input type="checkbox"/> average <input type="checkbox"/> good <input type="checkbox"/> very good		
How did you know about the school? _____ _____		
ACCOMMODATION		
<input type="checkbox"/> Breakfast	<input type="checkbox"/> Shared flat	
<input type="checkbox"/> Homestay	<input type="checkbox"/> Halfboard	<input type="checkbox"/> Independent flat
<input type="checkbox"/> Use of kitchen	<input type="checkbox"/> Hotel	
Please state if you suffer from any illness, allergy, dietary problems and if you prefer not to have accommodation with pets: _____		
<input type="checkbox"/> I authorize Italian me to use my personal data in accordance with the current Italian law which foresees keeping this information in archival form.		
<input type="checkbox"/> I have read and I accept the Terms and conditions		
<input type="checkbox"/> I authorize the school to use my comments, photographs and video pictures taken during the class hours or extra activities to the purpose of publishing promotional material.		
Place and date: _____		Signature: _____



www.italianme.it

italianme



Via Tornabuoni 1



50123, Florence (FI), IT




Phone/Fax: +39 055 274 1464




Email: info@italianme.it




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