This course is based on helping students to improve their level of professional English so as to be able to communicate effectively in the work environment.

The lessons cover general needs at targeted levels:

- Elementary (A1 A2)
- Pre- Intermediate (A2 B1)

In this course we adopt variations of both the Communicative approach-aiding students to become better communicators, and the Lexical approachfocusing on combining words, phrases and expressions, both of which will give students the language skills they need to communicate fluently and accurately in their chosen field.

The course materials focus on adapting the four skills- reading, writing, listening and speaking, as well as focusing on grammar and lexical issues, and pronunciation, all within a centred context.

Student needs are an important aspect that we take into consideration when developing course materials and the themes covered would apply to a wide range of students working in different fields, whilst also personalising to individual needs.

Lessons are based on full immersion where learners are exposed to target language and simulating real-life experience and situations.

Some of the topics covered in this course:

✓ Management Style

Company organization and structure Human Resources Management Motivation

Teamwork

Building Rapport Working on common goals Structuring of teamwork Roles Development of team members Giving feedback

Building a cooperative atmosphere

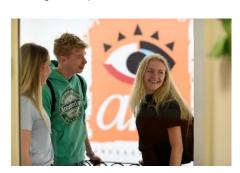
✓ Meetings Language of Negotiation Conflict management

Social English

Making appointments/reservations/ bookings Small talk- general topics/ fixed expressions Corporate entertaining Cultural awareness in social and professional situations

✓ **Joining/leaving the workforce** Reading between the lines for job

adverts Writing an application letter Interviews: the language and the process Writing a CV Writing a letter of resignation



MINI GROUP - GENERAL PRACTICAL ENGLISH FOR THE WORK ENVIRONMENT

Levels	Elementary (A1 - A2), Pre-intermediate (A2 - B1),
Lessons per Week	20 Sessions @ 45 Minutes per Session
Class Size	Average 4 Students - Maximum 8
Age Recommendation	Minimum 18 Years
Price per Week	330.00 Euro

MINI CDOUD - INTENSIVE ENGLISH FOR THE WORK ENVIRONMENT

MINI GROUP - INTENSIVE ENGLISHT ON THE WORK ENVIRONMENT		
Levels	Elementary (A1 - A2), Pre-intermediate (A2 - B1),	
Lessons per Week	30 Sessions @ 45 Minutes per Session	
Class Size	Average 4 Students - Maximum 8 Students	
Age Recommendation	Minimum 18 Years	
Price per Week	430.00 Euro	

ADDITIONAL:

Course Supplement - July & August per	45.00 Euro	
Alumant Transfers on Descret	1 Way	31.00 Euro
Airport Transfers on Request	2 Way	46.00 Euro
Guard.me Insurance per week	11.00 Euro	
Fees for text book	40.00 Euro	

ALL OF THE ABOVE COURSES INCLUDE:

- ✓Welcome pack including student card
- ✓AM Student Handbook
- ✓AM Copy Book ✓AM Pen
- ✓ Discounts @ various outlets
- ✓Free use of WIFI in the school
- √ Free Sim Card on request
- √24/7 assistance
- ✓Orientation walk + welcome evening
- ✓ Disco / Parties 1 per week
- √1 x Beach Club Entrance per week (June to September)

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